



**Harlingen School of Health Professions
Certified Medical Assistant
Tentative Schedule**

WEEK	SUBJECT	EXAM	DIY/ Lab	ASSIGNMENT
Aug 21-25	Ch. 2 The Medical Assistant and the Healthcare Team	Quiz over covered material	TBA	Engage2Learn Edmodo
Aug 28-Sep 1	Ch. 3 Professional Behavior in the workplace Ch. 4 Therapeutic Communication	Ch.2 Test	TBA	Engage2Learn Edmodo
Sep 4-8 Grade Report Due	Monday Sep 4 th - Holiday Ch. 5 Medicine and Law Ch. 6 Medicine and Ethics	Ch. 3 & 4 Test	TBA	Engage2Learn Edmodo
Sep 11-15	Ch. 7 Technology and Written Communication Ch. 8 Telephone Techniques	Ch. 5 &6 Test	TBA	Engage2Learn Edmodo
Sep 18-22	Ch. 9 Scheduling appointments and patient processing Ch. 10 Daily Operations in the Ambulatory Care Setting	Ch. 7 & 8 Test	TBA	Engage2Learn Edmodo
Sep 25-29 Grade Report Due	Ch. 11 The Health record	Ch. 9 &10 Test	TBA	Engage2Learn Edmodo



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Oct 2-6	Ch. 14 Basics of Health Insurance	Ch. 11 Test	TBA	Engage2Learn Edmodo
Oct 9-13	Monday Oct 9 th – Holiday Ch. 12 Basics of Diagnostic Coding	Ch. 14 Test	TBA	Engage2Learn Edmodo
Oct 16-20 Grade Report Due	Ch. 13 Basics of Procedural Coding	Ch. 12 Test	TBA	Engage2Learn Edmodo
Oct 23-27	Ch. 15 Medical Billing and Reimbursement Ch. 16 Patients Accounts Collections and Practice Management Ch. 17 Banking Services and Procedures	Ch. 13 Test	TBA	Engage2Learn Edmodo
Oct 30-Nov 3	Ch. 20 Infection Control Ch. 21 Patient Assessment	Ch. 15-17 Test	TBA	Engage2Learn Edmodo
Nov 6-10 Grade Report Due	Ch. 22 Patient Education Ch. 23 Nutrition and Health Promotion	Ch.20 & 21 Test	TBA	Engage2Learn Edmodo
Nov13-17	Ch. 24 Vital Signs	Ch. 22-23 Test	TBA	Engage2Learn Edmodo



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Nov 20-24	Holiday			
Nov 27-Dec 1 Grade Report Due	Ch. 24 Vital Signs	VS Quiz	TBA	Engage2Learn Edmodo
Dec 4-8	Ch. 25 Assisting with the Primary Physical Examination	Ch. 24 Test	TBA	Engage2Learn Edmodo
Dec 11-15	Ch. 26 Principles of Pharmacology Ch. 27 Pharmacology Math	Ch. 25 Test	TBA	Engage2Learn Edmodo
Dec 18-22 Grade Report Due	Ch. 28 Administering Medications Friday Dec 22 nd –Christmas Break	Ch. 26 & 27 Test	TBA	Engage2Learn Edmodo
Jan 8-12	Ch. 29 Safety and Emergency Practices	Ch. 28 Test	TBA	Engage2Learn Edmodo
Jan 15-19	Ch. 30 Assisting in ophthalmology and Otolaryngology Ch. 31 Assisting in Dermatology Monday Jan 15 th - Holiday	Ch. 29 Test	TBA	Engage2Learn Edmodo



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Jan 22-26 Grade Report Due	Ch. 32 Assisting in Gastroenterology Ch 33 Assisting in Urology	Ch. 30 & 31 Test	TBA	Engage2Learn Edmodo
Jan 29- Feb 2	Ch. 34 Assisting in Obstetrics and gynecology Ch. 35 Assisting in Pediatrics	Ch. 32 & 33 Test	TBA	Engage2Learn Edmodo
Feb 5-9	Ch. 36 Assisting in Orthopedic Medicine Ch 37 Assisting in Neurology and Mental Health	Ch. 34 & 35 Test	TBA	Engage2Learn Edmodo
Feb 12-16 Grade Report Due	Ch. 38 Assisting in Endocrinology Ch. 39 Assisting in Pulmonary Medicine	Ch. 36 & 37 Test	TBA	Engage2Learn Edmodo
Feb 19-23	Ch.41 Assisting in Geriatrics Ch. 43 Assisting with Diagnostic Medicine	Ch. 38 & 39 Test	TBA	Engage2Learn Edmodo
Feb 26- Mar 2	Ch. 40 Assisting in Cardiology Ch. 42 Principles of Electrocardiography	Ch. 41& 43 Test	TBA	Engage2Learn Edmodo
Mar 5-Mar 9 Grade Report Due	Ch 42 Principles of Electrocardiography	Ch. 40 Test	TBA	Engage2Learn Edmodo
Mar 12-16	Spring Break			



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Mar 19-23	Ch. 44 Assisting in the clinical laboratory	Ch. 42 Test	TBA	Engage2Learn Edmodo
Mar 26-30 Grade Report Due	Ch 45 Assisting in the Analysis of Blood Friday March 30 th – Holiday	Ch. 44 Test	TBA	Engage2Learn Edmodo
April 2-6	Ch. 46 Assisting in Blood Collection	Ch. 45 Test	TBA	Engage2Learn Edmodo
April 9-13	Ch. 46 Assisting in Blood Collection	Quiz	TBA	
April 16-20 Grade Report Due	Ch. 47 Assisting in the Analysis of Blood	Ch. 46 Test	TBA	Engage2Learn Edmodo
April 23-27	Ch. 48 Assisting in Microbiology and Immunology	Ch. 47 Test	TBA	Engage2Learn Edmodo
April 30-May 4	Ch. 49 Assisting with surgeries	Ch. 48 Test	TBA	Engage2Learn Edmodo
May 7-11 Grade Report Due	Ch. 50 Surgical Asepsis and Assisting with Surgical Procedures	Ch. 49 Test	TBA	Engage2Learn Edmodo



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May 14-18	Employability Skills	Ch. 50 Test	TBA	Engage2Learn Edmodo
May 21-25	Mock Interviews/ Review		TBA	Engage2Learn Edmodo
May 28-June 1	Final Exam			
Final Grades Due				